**GFWC of Wyoming**

**Activity Guide**

**Club Name** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **President** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Name of Person Reporting** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Phone** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Email** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Please send the completed Activity Guide to the GFWC Wyoming Vice President by April 1st of each year.*

The following items need to be accomplished by every club. Please check once completed.

|  |  |  |  |
| --- | --- | --- | --- |
|  | Submitted dues of $24 per club member | 30-Nov | State Treasurer |
|  | Submitted membership report with names/contact information for members  | 30-Nov | State President, Treasurer & Membership Chair |
|  | Submitted list of club officers with mailing addresses, email and phone numbers  | 30-Apr | State President & President Elect |
|  | Submitted club president's report | 1-Feb | State President & President Elect |
|  | Increased membership by 2 or more members during calendar year | 15-Mar | State President & Membership |
|  | Retained 100% membership rate during calendar year (members who passed away are counted as retained members for the current year). | 15-Mar | State President & Membership |
|  | Invited a GFWC-W board member to a club meeting | 1-Mar | Any State Board Member |
|  | Reported names of deceased members for calendar year | 1-Mar | State President & Spiritual Values |
|  | Reported names of anniversary scroll recipients recognizing 10-year membership increments | 1-Mar | State President Elect |
|  | Submitted 2 yearbooks at Fall Workshop | 31-Oct | State President & President Elect |

GFWC Wyoming would like each club to consider getting involved in each one because it makes us stronger as an organization. Please check if completed.

|  |  |  |  |
| --- | --- | --- | --- |
|  | Donated $25 for Dollars for Art | 30-Nov | State Treasurer |
|  | Contributed to Ruth Clare Yonkee District Scholarship | 30-Nov | Education Fund Custodian |
|  | Contributed to Mary Brooks Education Fund | 30-Nov | Education Fund Custodian |
|  | Contributed to Paulina Hayes Scholarship | 30-Nov | Education Fund Custodian |
|  | Contributed to GFWC-W Endowment Fund | 30-Nov | Endowment Fund Custodian |
|  | Contributed to State and/or International Fundraisers | 1-Mar | State Treasurer |
|  | Club held a membership recruiting event | 1-Mar | Membership Chairman |
|  | Club nominated a LEADS candidate | 1-Feb | State President, President Elect & Leadership Chairman |
|  | Club nominated a member for the Jenny Award | 1-Jun | State President  |
|  | Submitted a Community Improvement Project | 1-Mar | CIP Chairman |
|  | Club submitted an article to the Newsblast | Ongoing | Newsblast Editor |
|  | Club was represented at State Convention |   |   |
|  | Club was represented at State Fall Workshop |   |   |
|  | Club was represented at Western States Region Conference |   |   |
|  | Club was represented at GFWC International Convention |   |   |
|  | Club member attained a new level in ESO |   |   |
|  | Club member entered a GFWC-W State Contest |   |   |
|  | Club member served on a State, WSR or International Level as an officer, chairman or committee member |   |   |